



**State of Rhode Island
Department of Administration / Division of Purchases
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**Solicitation Information
April 14, 2014**

ADDENDUM # 1

RFP# 7548610

RFP Title: Supplemental Nutrition Assistance Program Employment and Training Services

Bid Opening Date & Time: Thursday, April 24, 2014 at 10:30 AM (Eastern Time)

Notice to Vendors:

ATTACHED ARE VENDOR QUESTIONS WITH STATE RESPONSES.

NO FURTHER QUESTIONS WILL BE ANSWERED.

**David J. Francis
Interdepartmental Project Manager**

Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.

**Vendor Questions for RFP #7548610 Supplemental Nutrition Assistance Program
Employment and Training Services**

Question 1: Section 3: Scope of Work.

Page 7 of the RFP, #4. Please clarify “incentives”. Is this referring to participant reimbursements such as transportation vouchers, or incentives to participate, such as gift cards?

Answer to question 1:

Incentives are referring to something that will motivate or encourage a participant to reach a certain goal. Gift cards or transportation vouchers are examples of such incentives.

Question 2: Section 3: Scope of Work.

Page 7 of the RFP, #10. “DHS shall determine the success of a vendor’s performance based upon a minimum of 95% placement rate.” Do you mean referral to a subcontractor for an assessment, or a placement into an eligible component? Please clarify as a 95% placement rate into components seems very high and somewhat unattainable.

Answer to question 2:

The expectation is that 95% of all participants referred by DHS will be placed into a program at an E&T provider.

Question 3: Section 4: Technical Proposal.

Page 8 of the RFP. Are resumes, job descriptions and other attachments, except for the budget, included in the 30-page limit?

Answer to question 3:

Yes, the limit is 30 pages including resumes, job descriptions.

Question 4: Section 4: Technical Proposal.

Page 8 of the RFP, #2.c. Please clarify what is meant by “...sharing reimbursements with participating CBOs.” Please clarify “sharing”.

Answer to question 4:

Under the 50% reimbursement model, describe how funds will be shared or disbursed to any sub-grantees or collaborating partners.

Question 5: Section 4: Technical Proposal.

Page 9 of the RFP, #3.e. Please clarify “support services”. Does this mean services for participants that supplement core training component services, such as case management and financial coaching?

Answer to question 5:

Support services are tools that address supportive functions that will allow participants to successfully complete an E&T component. Such services can include, but are not limited to, transportation, clothing, barrier removal, child care.

Question 6: Section 5: Cost Proposal Budget.

Is DHS requiring a one-year budget or a year-one budget and projected two, three or five-year budgets?

Answer to question 6:

A budget for the first year of the contract which should reflect a fifteen month period.

Question 7: Section 5: Cost Proposal Budget.

The RFP budget year is 15 months, does the grant number provided of \$269,000 represent the full 15 month of funding or is there an additional quarter of funding available (2013) increasing the total amount?

Answer to question 7:

The budget should be based on a 15 month period, as federal fiscal year 2015 funding is unknown.